

2016-2017 -- Application for Enrollment

Welcome! You have made your decision and are taking the first step toward enrolling a new student. Completing this online application form is the beginning of a simple admissions process.

The next steps you must take to complete the enrollment process will be (1) paying the appropriate fee amount to hold a place for your student in the admissions queue, (2) providing documents required by the state of Louisiana and/or for review by our school principal, and, finally, (3) meeting with the school principal.

If you have any questions while completing this application or in the steps that follow, don't hesitate to contact Baton Rouge Lutheran School (BRLS) for help.

Janet Schmieder, Admissions Counselor

BRLS Office: (225) 272-1288

Admission Counselor's Cell: (225) 252-8256

E-mail: admissions@brlutheralschool.org

* Required

1. Name of the Applicant: *

.....

2. Applying for Grade Level: *

Mark only one oval.

- Preschool (3 years old on or before September 30, 2016)
- Prekindergarten (4 years old on or before September 30, 2016)
- Kindergarten (5 years old on or before September 30, 2016)
- First Grade (6 years old on or before September 30, 2016)
- Second Grade
- Third Grade
- Fourth Grade
- Fifth Grade
- Sixth Grade
- Seventh Grade
- Eighth Grade

3. Name of Adult Completing This Application for Enrollment: *

.....

All About The Student -- Basic Information, Background and Health

Policy of Nondiscrimination: Baton Rouge Lutheran School admits students of any race, color, national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, athletic and other school administered programs.

4. Applicant's Full (Legal) Name *

A copy of the child's birth certificate will be needed. (Required by the Louisiana Department of Education for every student.)

.....

5. Nickname or Preferred (First) Name teachers and classmates should use: *

.....

6. Date of Birth: *

.....
Example: December 15, 2012

7. Applicant's Gender:

(School required to report to the Louisiana Department of Education)
Mark only one oval.

Female

Male

8. Applicant's Race:

(The Louisiana Department of Education requires each school to file a report using these racial categories.
Mark only one oval.

Alaskan Native

American Indian

Asian

Black/African American

Hispanic/Latino of any race

Native Hawaiian/Pacific Islander

Two or more Races

White

9. Why do you desire to enroll this child at Baton Rouge Lutheran School? *

We ask that at least one parent or guardian explain what the family's hope is for the applicant.

.....
.....
.....
.....
.....

10. Name of school applicant is currently attending:

.....

11. Did that school refuse to readmit your student?

Mark only one oval.

- No
 Yes

12. Has this student ever been suspended from any school?

Mark only one oval.

- No
 Yes

13. Has this student ever been expelled from any school?

Mark only one oval.

- No
 Yes

14. Date child was baptized, if applicable

.....
Example: December 15, 2012

15. Church where child was baptized, if applicable

.....

16. Church child currently attends, if applicable

.....

17. **Has your child ever had an educational, psychological, or neurological evaluation?**

(If you answer YES, plan to provide a copy of the evaluation for review by the school principal.)

Mark only one oval.

No

Yes

18. **Is your child in physical/occupational therapy?**

Mark only one oval.

No

Yes

19. **Is your child in speech therapy?**

Mark only one oval.

No

Yes

20. **List any physical, emotional or behavioral difficulties of this prospective student:**

.....
.....
.....
.....
.....

21. **Does the prospective student take any prescription or other medications on a regular basis?**

Mark only one oval.

No

Yes

22. **If you answered "YES," list the medication name(s) and dosage(s), along with the reason for taking each medication:**

.....
.....
.....
.....
.....

All About The Student's Home

23. **Parent(s) or Guardian(s) with whom student primarily resides ***

[Examples: Jack & Jill Jones or Sue Smith]
Information about each individual parent or guardian will be requested next. We simply want to be certain of the one address we can direct time-sensitive information that impacts the admission process, as well as about school closures or other emergency notifications during the next school year.

.....

24. **Street Address (where student primarily resides/resides during the school week) ***

.....

25. **City: ***

.....

26. **State (2-letter abbreviation): ***

.....

27. **Zip (5 digits only) ***

.....

28. **Phone linked to address above, including area code ***

(List whatever you consider that residence's home number whether it is a landline or cell phone number.)

.....

29. **Adult E-mail linked to where the student resides**

(List an e-mail that is regularly checked by one parent or guardian)

.....

30. **Custody of this applicant:**

(Plan to provide a copy of any custodial agreement between divorced parents.)

Mark only one oval.

- Parents or Guardians (single household)
- Parents or Guardians, Shared Custody (separated or divorced with multiple households)
- Parent or Guardian with Sole Custody
- Other:

31. **Person(s) who will be financially responsible for Tuition? ***

.....

32. **Person(s) who will be financially responsible for other school expenses (billed separately to a monthly, school-generated statement)? ***

(Examples: Before or after school care, hot lunches, lost books, etc.)

.....

All About the Student's Parents or Guardians

Provide information on up to five parents or guardians. When there is a separation or divorce, we ask you include information on all parents and step-parents of the student.

If the person(s) financially responsible for any payments of tuition, fees, childcare, hot lunches, etc. is not a parent or guardian, please list their relationship beside "Other." Providing their contact information will help us complete tuition payment arrangements and send school statements for other expenses.

Information about Each Parent or Guardian, #1

33. **Relationship to Applicant:**

Mark only one oval.

- Father
- Mother
- Stepfather
- Stepmother
- Other:

34. Salutation

Mark only one oval.

- Mr.
- Mrs.
- Ms.
- Dr.
- Rev.

35. First Name

.....

36. Last Name

.....

37. Suffix, if applicable

.....

38. Street Address

.....

39. City

.....

40. State (2-letter abbreviation)

.....

41. Zip (5 digits only)

.....

42. Home Phone, including area code

(Can be same as Cell Phone)

.....

43. Cell Phone, including area code

.....

44. Work Phone, including area code

.....

45. **E-mail Address**

Must be unique. Cannot list same e-mail address for two or more contacts.

.....

46. **Occupation:**

.....

47. **Place of Employment**

.....

48. **Religious Affiliation (Denomination) of your Church, if applicable**

.....

49. **Name of Church you currently attend, if applicable**

.....

Information about Each Parent or Guardian, #2

50. **Relationship to Applicant:**

Mark only one oval.

- Father
- Mother
- Stepfather
- Stepmother
- Other:

51. **Salutation**

Mark only one oval.

- Mr.
- Mrs.
- Ms.
- Dr.
- Rev.

52. **First Name**

.....

53. **Last Name**

.....

54. **Suffix, if applicable**

.....

55. **Street Address**

.....

56. **City**

.....

57. **State (2-letter abbreviation)**

.....

58. **Zip (5 digits only)**

.....

59. **Home Phone, including area code**

(Can be same as Cell Phone)

.....

60. **Cell Phone, including area code**

.....

61. **Work Phone, including area code**

.....

62. **E-mail Address**

Must be unique. Cannot list same e-mail address for two or more contacts.

.....

63. **Occupation:**

.....

64. **Place of Employment**

.....

65. **Religious Affiliation (Denomination) of your Church, if applicable**

.....

66. **Name of Church you currently attend, if applicable**

.....

Information about Each Parent or Guardian, #3

67. **Relationship to Applicant:**

Mark only one oval.

Father

Mother

Stepfather

Stepmother

Other:

68. **Salutation**

Mark only one oval.

Mr.

Mrs.

Ms.

Dr.

Rev.

69. **First Name**

.....

70. **Last Name**

.....

71. **Suffix, if applicable**

.....

72. **Street Address**

.....

73. **City**

.....

74. **State (2-letter abbreviation)**

.....

75. **Zip (5 digits only)**

.....

76. **Home Phone, including area code**

(Can be same as Cell Phone)

.....

77. **Cell Phone, including area code**

.....

78. **Work Phone, including area code**

.....

79. **E-mail Address**

Must be unique. Cannot list same e-mail address for two or more contacts.

.....

80. **Occupation:**

.....

81. **Place of Employment**

.....

82. **Religious Affiliation (Denomination) of your Church, if applicable**

.....

83. **Name of Church you currently attend, if applicable**

.....

Information about Each Parent or Guardian, #4

84. Relationship to Applicant:

Mark only one oval.

- Father
- Mother
- Stepfather
- Stepmother
- Other: _____

85. Salutation

Mark only one oval.

- Mr.
- Mrs.
- Ms.
- Dr.
- Rev.

86. First Name

87. Last Name

88. Suffix, if applicable

89. Street Address

90. City

91. State (2-letter abbreviation)

92. Zip (5 digits only)

93. **Home Phone, including area code**

(Can be same as Cell Phone)

.....

94. **Cell Phone, including area code**

.....

95. **Work Phone, including area code**

.....

96. **E-mail Address**

Must be unique. Cannot list same e-mail address for two or more contacts.

.....

97. **Occupation:**

.....

98. **Place of Employment**

.....

99. **Religious Affiliation (Denomination) of your Church, if applicable**

.....

100. **Name of Church you currently attend, if applicable**

.....

Information about Each Parent or Guardian, #5

101. **Relationship to Applicant:**

Mark only one oval.

Father

Mother

Stepfather

Stepmother

Other:

102. **Salutation**

Mark only one oval.

- Mr.
- Mrs.
- Ms.
- Dr.
- Rev.

103. **First Name**

.....

104. **Last Name**

.....

105. **Suffix, if applicable**

.....

106. **Street Address**

.....

107. **City**

.....

108. **State (2-letter abbreviation)**

.....

109. **Zip (5 digits only)**

.....

110. **Home Phone, including area code**

(Can be same as Cell Phone)

.....

111. **Cell Phone, including area code**

.....

112. **Work Phone, including area code**

.....

113. E-mail Address

Must be unique. Cannot list same e-mail address for two or more contacts.

.....

114. Occupation:

.....

115. Place of Employment

.....

116. Religious Affiliation (Denomination) of your Church, if applicable

.....

117. Name of Church you currently attend, if applicable

.....

Sibling Information

118. Does this sibling attend Baton Rouge Lutheran School?

If the answer is YES, you may be eligible for a multi-child discount.
Check all that apply.

Yes

No

119. Sibling's First Name

.....

120. Sibling's Last Name

.....

121. Sibling's Date of Birth

.....
Example: December 15, 2012

122. **Does the next sibling attend Baton Rouge Lutheran School?**
If the answer is YES, you may be eligible for a multi-child discount.
Check all that apply.

Yes

No

123. **Sibling's First Name**

.....

124. **Sibling's Last Name**

.....

125. **Sibling's Date of Birth**

.....
Example: December 15, 2012

126. **Does the next sibling attend Baton Rouge Lutheran School?**
If the answer is YES, you may be eligible for a multi-child discount.
Check all that apply.

Yes

No

127. **Sibling's First Name**

.....

128. **Sibling's Last Name**

.....

129. **Sibling's Date of Birth**

.....
Example: December 15, 2012

130. **Does the next sibling attend Baton Rouge Lutheran School?**
If the answer is YES, you may be eligible for a multi-child discount.
Check all that apply.

Yes

No

131. **Sibling's First Name**

.....

132. **Sibling's Last Name**

.....

133. **Sibling's Date of Birth**

.....
Example: December 15, 2012

Registration & Admission Fees

If you apply for admission before December 31, we require a \$50.00 nonrefundable (per child) deposit. \$30.00 of the deposit will be credited toward the Registration Fee total. (Registration Fee total varies depending upon grade level of applicant and may reflect a multiple student discount offered to siblings. The link to the Tuition & Registration Fee Rate Schedule is on the Home Page of www.brutheranschool.org.)

For your convenience, an e-mail will also be sent to you because the initial payment varies according to the applicant's grade level and the date an Application for Enrollment is received.

The required payment may be paid online (www.brutheranschool.org, again on the Home Page), but you may also mail or hand-deliver your payment to Baton Rouge Lutheran School, 10925 Florida Boulevard, Baton Rouge, LA, 70815.

Your student's application will not hold their seat for the 2016-2017 school year until the payment (or notice of an online payment) is received by the Admissions Office. (Acceptance of the applicant as an enrolled student is not final until after the Family Interview with our school principal.)

Other Required Documents

Applicants for Preschool (3-year-old) and Prekindergarten (4-year-old) must submit a copy of their birth certificate and an up-to-date universal immunization record (with expiration date.)

Applicants for Kindergarten must submit a copy of their birth certificate, an up-to-date universal immunization record (with expiration date), and a completed K-2nd grade Referral Form from their current school or daycare.

Applicants for Grades 1-2 must submit a copy of their birth certificate, an up-to-date universal immunization record (with expiration date), and a completed K-2nd grade Referral Form from their current school, and a previous year's (final) Report Card as well as a copy of their most recent Report Card.

Applicants for Grades 3-8 must submit a copy of their birth certificate, an up-to-date universal immunization record (with expiration date), and a completed 3rd-8th grade Referral Form from their current school, and a previous year's (final) Report Card as well as a copy of their most recent Report Card.

You are always welcome to submit other optional information about the applicant, including letters of recommendation or any psychological or medical evaluations that may help the principal make a judgement of the school's ability to meet the needs of a prospective student.

Any documentation can be hand-delivered or mailed to the school; scanned and e-mailed to admissions@brutheranschool.org; or the documents may be faxed to (225) 272-8504.

Family Interview -- the final step for acceptance of a new student

Once the applical Registration Fee payment and all documents necessary for review have been received, you will receive a phone call or e-mail to allow you to select a date and time for your Family Interview. The applicant and at least one parent or guardian will meet at Baton Rouge Lutheran School with Mr. Gordon Schamber, Principal, for the Family Interview.

Have Any Questions?

Don't hesitate to phone or e-mail!

Janet Schmieder, Admissions Counselor

BRLS Office: (225) 272-1288

Admission Counselor's Cell: (225) 252-8256

E-mail: admissions@brlutheranschool.org

Thank you for choosing Baton Rouge Lutheran School

Thank you for applying to Baton Rouge Lutheran School. We are truly grateful that you have chosen to entrust your child to the caring faculty and staff of a school that provides an "Education Anchored In Christ."
