



Baton Rouge Lutheran School Gala  
• April 1, 2017 •

## 2017 Auction Donation Form

Baton Rouge Lutheran School, a ministry of Trinity Lutheran Church, is a 501(c)(3) not-for-profit organization. Please make a copy of this completed form for tax purposes. You as the donor are responsible for substantiation of the value of this gift to your tax advisor.

**Baton Rouge Lutheran School**  
**10925 Florida Blvd. Baton Rouge, LA 70815**  
**Phone: 272-1288 FAX: 272-8504**  
**E-Mail: [brlutheran@brlutheranschool.org](mailto:brlutheran@brlutheranschool.org)**

### Step #1:

How can we contact you?

Donor: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Step #2:

What item do you wish to donate?

*For multiple items, please fill out one form for each item.*

Item Name: \_\_\_\_\_

Item Description: \_\_\_\_\_

Estimated Value: \$ \_\_\_\_\_ Expiration Date (if any) \_\_\_\_\_

Please check at least one of the following:

- Item or Gift Certificate is included with this form.
- Contact me to pick up the item or certificate I wish to donate.
- Please create a Gift Certificate for me based on my item description.

### Step #3:

Do you want to make a cash donation to show your support?

Donor: \_\_\_\_\_ Donation Amount: \$ \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Step #4:

Return to the school office.

**Return this form and auction item (or any cash donation) by delivery or mail to the school office:**

Baton Rouge Lutheran School  
Attention: 2017 Auction  
10925 Florida Boulevard, Baton Rouge, LA, 70815

Make checks payable to **BRLS**.

Questions? Contact Baton Rouge Lutheran School (225-272-1288.)  
Let us know if you need the item(s) picked up. We can arrange that!