

**Trinity Women in Mission  
LWML Meeting Minutes  
January 19, 2025**

**Members Present:** Pam Johnson, Liz Slothower, Heather Wagner, Joanna Wagner, Ida Mall, Theresa Brooks, Trudy Puls, Carolyn Watson, Jeri Prellop, Sharon Lotz, Julie Jones, Mary Anne Amador, Sue McAdams, Sheila Lind, Donna Buuck

The meeting convened in the narthex. Liz opened with a devotion.

**Treasurer's Report:**

- Pam Johnson gave the treasurer's report.
- **See attached report.**
- Pam requested an auditor for the treasurer.
  - No one volunteered. This position is still vacant.

The following topics were discussed:

**Old business:**

**Christmas party feedback:**

- Heather handed out a short survey to gain feedback on the party.
- **See attached form** to give your feedback.

**Officers:**

- Liz reiterated the need for officers, especially a president and vice president.
- We discussed a nominating committee and elections vs volunteers.
- No decision was made.

**Christian Life Retreat:**

- Registration due by January 27th.
- **See attached flyer and registration form.**

**Spring Garden party:**

- March 22, 2025.
- Contact Heather to volunteer.
- No other decisions were made.

**TLC Fall Retreat:**

- August, 2025.
- No date has been decided.
- Contact Heather to volunteer.
- No other decisions were made.

**New Business:**

**Bylaws:**

- Review Team: Liz Slothower, Carolyn Watson, Heather Wagner
  - **Articles I-VIII:** proposals were discussed
  - **Articles IX-XI:** volunteers were requested to help with this review.
    - Ida Mall volunteered.
- **See attached bylaws** or pick up a copy from the "Official Documents" box in the narthex.

**Phil's Friends Workshop:**

- **See attached flyer.**
- Trinity is hosting February 22, 2025 from 10:00am-3:00pm.
- Help needed for set up on Friday or early Saturday.
- Bring your own lunch.

**Lenten Suppers:**

- will NOT be coordinated by LWML

**Spring Zone Rally:**

- March, 2025, 9:30am
- Redeemer Lutheran Church
- Mandeville, LA

**Event Committees:**

- It was suggested that each event (i.e. Bake Sale, Soup to Go, Christmas Party, etc.) be coordinated by committees to prevent all planning being executed by the same individuals each time.
- No one volunteered.
- No other decisions were made.

**Approved by vote:** Mites and free will offerings will be collected at all meetings beginning with the next meeting.

Submitted by:



Heather Wagner,  
Secretary  
January 26, 2025

Report - TLC - LWML- Jan-Dec 2024							
Date	Num	Description	Memo	Clr	Amount	Total	To District
			Previous balance 2023		\$4,392.96		
<b>INCOME</b>						<b>\$5,399.00</b>	
<b>Mites</b>						<b>\$2,017.00</b>	
1/10/2024		Deposit	Mites	c	\$190.00	\$446.00	5/1/24
2/7/2024		Deposit	Mites	c	\$56.00		
2/29/2024		Deposit	Mites	c	\$61.00		
3/6/2024		Deposit	Mites	c	\$21.00		
3/8/2024		Deposit	Mites	c	\$50.00		
3/20/2024		Deposit	Mites	c	\$68.00		
4/25/2024		Deposit	Mites	c	\$31.00	\$320.00	6/21/24
5/8/2024		Deposit	Mites	c	\$85.00		
5/21/2024		Deposit	Mites	c	\$101.00		
6/3/2024		Deposit	Mites	c	\$36.00		
6/20/2024		Deposit	Mites	c	\$67.00		
7/1/2024		Deposit	Mites	c	\$63.00	\$786.00	9/19/24
7/30/2024		Deposit	Mites	c	\$150.00		
9/6/2024		Deposit	Mites	c	\$206.00		
9/18/2024		Deposit	Mites	c	\$367.00		
10/7/2024		Deposit	Mites	c	\$96.00	\$286.00	12/10/24
11/13/2024		Deposit	Mites	c	\$56.00		
11/13/2024		Deposit	Mites (LWML Sunday)	c	\$179.00	\$179.00	11/13/24
11/22/2024		Deposit	Mites	c	\$50.00		
12/5/2024		Deposit	Mites	c	\$84.00		
<b>Freewill</b>						<b>\$1,022.00</b>	
1/10/2024		Deposit	Freewill	c	\$67.00		
2/29/2024		Deposit	Freewill	c	\$25.00		
3/6/2024		Deposit	Freewill	c	\$5.00		
3/20/2024		Deposit	Freewill	c	\$8.00		
4/24/2024		Deposit	Freewill	c	\$11.00		
5/8/2024		Deposit	Freewill	c	\$185.00	Donation for Garden Party	
5/21/2024		Deposit	Freewill	c	\$59.00		

6/3/2024		Deposit	Freewill	c	\$28.00		
6/20/2024		Deposit	Freewill	c	\$54.00		
7/30/2024		Deposit	Freewill	c	\$51.00		
9/6/2024		Deposit	Freewill	c	\$106.00		
9/18/2024		Deposit	Freewill	c	\$115.00		
10/7/2024		Deposit	Freewill	c	\$49.00		
11/13/24		Deposit	Freewill	c	\$37.00		
11/22/2024		Deposit	Freewill	c	\$166.00		
12/5/2024		Deposit	Freewill	c	\$56.00		
<b>Donations</b>							
11/13/24		Deposit	Bake Sale/Soup	c	\$2,360.00	<b>\$2,360.00</b>	
<b>Expenses</b>						<b>\$4,680.00</b>	
2/12/2024	1789	LWML- LA-MS Dist	Zone Delegate Fees 2024	c	\$25.00		
5/7/2024	1790	LWML LA-MS Dist	Mites 1st quarater Jan-Mar	c	\$446.00		
5/18/2024	1791	Glen East	Dessert for Garden Party	c	\$40.00		
6/21/2024	1792	LWML LA-MS Dist	Mites 2nd Qtr. Apr-Jun	c	\$320.00		
8/19/2024	1793	LWML LA-MS Dist S Zone	Zone Delegate Fees 2025	c	\$25.00		
9/19/2024	1794	LWML LA-MS Dist	Mites 3rd Qtr. Jul-Sep	c	\$786.00		
11/13/2024	1795	LWML - LA -MS Dist	LWML Sunday Mites	c	\$179.00		
11/13/2024	1796	LWML - LA -MS Dist	District Grants	c	\$786.00		
11/13/2024	1797	LWML- LA-MS Dist	National Mites	c	\$786.00		
11/13/2024	1798	Trintiy Lutheran Church	Youth Gathering Donation	c	\$786.00		
11/21/2024	1799	LWML LA-MS Dis	Quarterlies & Delegate Fee	c	\$215.00		
12/9/2024	1800	LWML LA-MS Dis	Mites 4th Qtr. Oct-Dec		\$286.00		
			<b>Summary</b>				
			<b>Previous Balance</b>		<b>\$4,392.96</b>		
			<b>Deposit</b>		\$5,399.00		
			<b>Expenses</b>		\$4,680.00		
			<b>Balance 12/9/2024</b>		<b>\$5,111.96</b>		

## **2024 LWML Christmas Party**

We want your opinion! Please provide your feedback!

1. What did you think of the new date and time?
2. What did you think of the menu?
3. Do you think we needed more to do? (party games, etc...)
4. Did you prefer the simplicity of just fellowship and a meal?
5. Do you have any suggestions for next year?

**Thank you for your help!**

# LWML LA-MS DISTRICT CHRISTIAN LIFE RETREAT May 2 - 4, 2025



as we take a

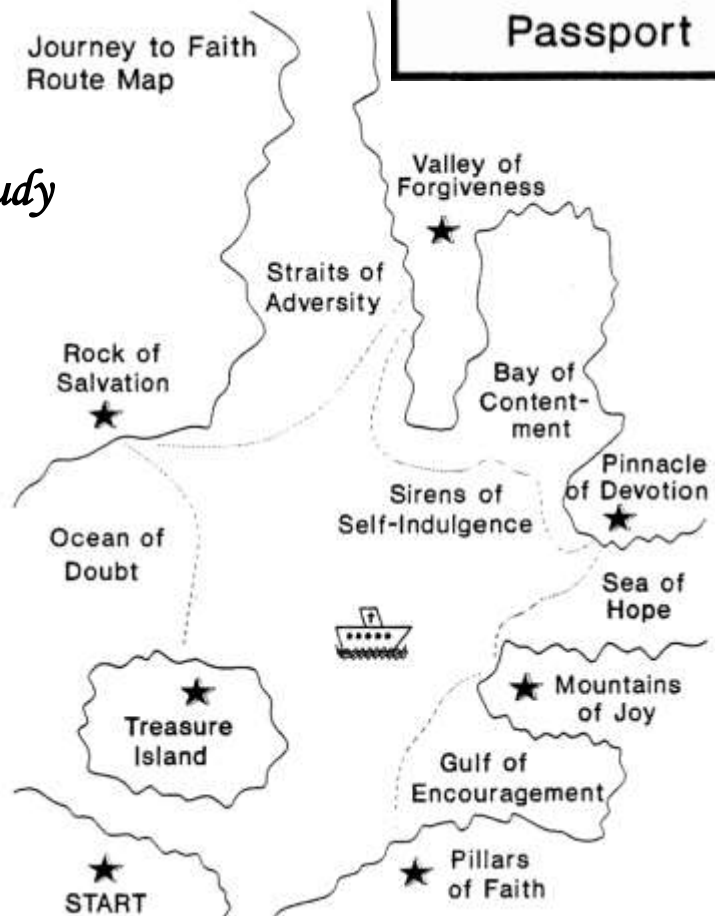
**Journey to Faith:  
The Trip for  
a Lifetime**



**Passport**

*Promises to be a trip to remember,  
with Spiritual Growth in Bible Study  
and reuniting with old friends  
and making new ones.*

*A special passport  
to be filled with rich blessings,  
a journey to Faith  
with road maps,  
numerous skits,  
and great Bible Studies.*



## REGISTRATION FORM

LWML Louisiana-Mississippi District Christian Life Retreat  
*“Journey to Faith: The Trip of a Lifetime”*

Eagle Ridge Conference Center, 1500 Raymond Lake Rd., Raymond, MS 30154  
May 2 (3:00p.m. - 12:00p.m.) May 4, 2025

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone(cell) \_\_\_\_\_ (home) \_\_\_\_\_

Congregation \_\_\_\_\_ Zone \_\_\_\_\_

Email address \_\_\_\_\_

**Circle One:** Pastor    LWML member    Guest

(Pastors participate free- no fee for hotel, meals, or registration)

**REGISTRATION: October 9, 2024 - January 27, 2025**  
(Must be postmarked by January 27, 2025 and include payment.)

**REGISTRATION Fee includes Retreat fee, five meals - 2 breakfasts, lunch, 2 dinners & two nights lodging.**

Standard rooms have two full beds, 4 maximum occupants  
Parlor suites have one king bed, 2 maximum occupants

Full weekend with a standard room:

1 person in room \$355 \_\_\_\_\_ 2 persons in room/ \$259 per person \_\_\_\_\_  
3 persons in room/ \$235 per person \_\_\_\_\_ 4 persons in room/ \$223 per person \_\_\_\_\_

Full weekend in a Parlor Suite:

1 person \$440 \_\_\_\_\_ 2 persons in room/ \$302 per person \_\_\_\_\_

**Please check your choice, and if sharing a room please list roommate or roommates.**  
Roommate/s: \_\_\_\_\_

**Special needs(dietary, mobility, etc...)** \_\_\_\_\_

Saturday only: includes registration fee and meal/s

Retreat and lunch \$58 \_\_\_\_\_

Retreat, lunch and dinner \$90 \_\_\_\_\_

Mail completed form and payment to: Liz Slothower  
26314 Holly Ridge Drive  
Denham Springs, LA 70726

**Make checks payable to: LWML LA-MS District**

**Lutheran Women's Missionary League**  
**Trinity Lutheran Women in Mission Bylaws**  
Proposed 2025

**ARTICLE I – NAME**

The name of this organization shall be Trinity Lutheran Women in Mission, Trinity Lutheran Church, Baton Rouge, Louisiana. This organization shall be affiliated with the Lutheran Women's Missionary League (hereafter referred to as LWML.)

**ARTICLE II – OBJECT**

The object of this organization shall be:

- a. to develop and to maintain a greater mission consciousness among the women of Trinity
- d. to assist Trinity Lutheran Church in its ministry to build the Kingdom of God; Lutheran;
- b. to provide opportunities for spiritual growth and Christian fellowship among the women of Trinity Lutheran;
- c. to gather funds for mission grants;
- e. to foster and support the program of the LWML

**ARTICLE III – MEMBERS**

Any woman who is a communicant member of Trinity Lutheran Church, who expresses a desire to join and has made the object of the organization her own, is eligible for membership.

**ARTICLE IV – STRUCTURE/ ORGANIZATION**

The Lutheran Women's Missionary League of Trinity Lutheran Church shall be composed of women that are united to promote the objectives of this organization.

Section 1: Circles will be formed to carry out service i.e. Altar

Section 2: Small Group Ministry will promote small groups for Spiritual growth, fellowship and to support services.

**ARTICLE V – CONVENTIONS**

The appropriate number of delegates and alternates shall be selected to represent Trinity Women in Mission at LWML Louisiana - Mississippi District Conventions.

**ARTICLE VI – OFFICERS AND ELECTIONS**

Section 1: The elected officers of this organization shall be President, Vice President, Secretary and Treasurer.

Section 2: These officers shall be elected by ballot at the Spring meeting to serve for a term of two years or until their successors are elected, and shall be eligible for re-election.

If there is only one (1) candidate per office, a voice vote may be taken.

A majority vote shall elect.

Section 3: Newly-elected officers shall assume their duties at the close of the meeting at which they are elected (*currently June 1*)

Section 4: The Pastor shall serve in an advisory capacity.

Section 5: Records of officers shall be passed on to successors following elections.

**ARTICLE VII – DUTIES OF OFFICERS**

Section 1:

The President shall:

- a. preside at all regular and special meetings, or arrange for someone to do so,
- b. be authorized to sign checks in the event of an emergency;
- c. perform such other duties as the organization may prescribe;
- d. represent the organization at Zone Executive Board meetings, or arrange for someone



- to attend;
- e. appoint chairman and members of standing committees with the approval of the Executive Board; and
- f. be an ex-officio member of all circles and committees except the nominating committee and partner with small group ministry coordinator.

Section 2:

The Vice President shall:

- a. perform the duties of the President in her absence or at her request;
- b. fill a permanent vacancy in the office of President;
- c. perform the duties of Bylaws chairman;
  - 1. make certain that all procedures are in accord with the bylaws
  - 2. may appoint other members to assist in studying the bylaws and submitting amendments to this organization for consideration with approval of the Executive Board,
  - 3. keep a copy of current bylaws; and
- d. perform whatever additional duties the organization may prescribe.

Section 3:

The Secretary shall:

- a. keep minutes of all regular and special meetings of the organization;
- b. conduct needed correspondence;
- c. keep records of current bylaws and standing rules;
- d. keep a record of the membership of this organization; and
- e. perform other duties as the organization may prescribe.

Section 4:

The Treasurer shall:

- a. receive all monies and deposit them in a financial institution approved by the members;
- b. keep an itemized account of all receipts and disbursements;
- c. make all authorized disbursements;
- d. regularly remit Mite Box offerings to the designated district LWML financial officer;
- e. submit regular financial reports to the organization;
- f. submit records for financial review at the close of each fiscal year and with the change of officer; and
- g. perform such other duties as the organization may prescribe.

## **ARTICLE VIII – MEETINGS**

Section 1: The LWML meetings shall be held quarterly.

Section 2: The Executive Board meetings shall be held quarterly.

Section 3: Circle/small group meetings shall be held monthly, bi-weekly, or weekly;

Section 4: Special meetings may be called by the Executive Board, President, or majority of members.

Section 5: Members present and voting shall constitute a quorum.

(The following Articles have not been revised, but are what we have now.)

## **ARTICLE IX – NOMINATIONS (current bylaws)**

Section 1: A nominating committee of three(3) members shall be appointed on or before February 1 by the president and approved by the Executive Board.

Section 2: The nominating committee shall:

- a. submit one (1) or more nominees for each elected office;
- b. select nominees who are members of Trinity Lutheran LWML;
- c. obtain consent of all nominees to service, if elected;
- d. prepare ballots with names listed in alphabetical order.

Section 3: Nominations for elected officers may be made from the floor, provided consent of the nominees has been secured and they meet the qualifications for office.

## **ARTICLE X – APPOINTIVE OFFICERS (current bylaws)**

Section 1: The appointed officer shall be a Historian appointed by the President.

Section 2: The Historian shall:

- a. compile and edit a comprehensive history of activities and accomplishments;
- b. maintain a scrapbook,

## **ARTICLE XI – DUTIES OF EXECUTIVE BOARD (current bylaws)**

The Executive Board shall be the elected officers, chairman of each standing committee, and Pastor in an advisory capacity.

- a. be empowered to act in occasions of emergency and to expend money not to exceed \$50.00 (fifty dollars);
- b. approve all appointed officers and standing committee appointments;
- c. coordinate and carry out the general activities of this organization.

## **ARTICLE XII – STANDING COMMITTEES (current bylaws)**

Section 1: Standing committees shall be the Altar, Christian growth, Christian Service, Member Development, Property, and Publicity, appointed by the President and approved by the Executive Board.

Section 2: The Altar Chairman shall:

- a. maintain a schedule for altar maintenance and altar flowers;
- b. maintain necessary supplies related to this office;
- c. perform whatever additional duties this organization may prescribe.

Section 3: The Christian Growth Chairman shall:

- a. provide for the quarterly programs which promote and stimulate missionary education, inspiration and service;
- b. act as liaison with the LWML District;
- c. distribute the Lutheran Woman's Quarterly and any other Christian Growth materials;
- d. distribute mite boxes;
- e. assist circles in planning their spiritual program;
- f. perform whatever additional duties this organization may prescribe.

Section 4: The Christian Service Chairman shall:

- a. assist and/or visit families of the congregation in times of emergency, such as illness, hospitalization, death, or whatever is needed.

Section 5: The Member Development Chairman shall:

- a. assist the Vice President with membership responsibilities;
- b. survey society needs;
- c. plan and implement a Member Development program;
- d. encourage and promote Member Development materials;
- e. promote education and training for all members;
- f. perform whatever additional duties this organization may prescribe.

Section 6: The Property Chairman shall:

- a. act as liaison between this organization and the Board of Trustees;
- b. organize and maintain kitchen supplies.

Section 7: The Publicity Chairman shall:

- a. coordinate all publicity;
- b. interpret the visions, goals and actions of the organization;
- c. publicize the activities and news of the LWML as they occur at the local, zone, district and national levels through the church newsletter, bulletin board, and/or other means;

## **ARTICLE XIII - FINANCES (current)**

Section 1: Mite box offerings, which are voluntary contributions for the mission projects of the District and national League, shall be received monthly and quarterly.

Section 2: A freewill offering shall be received at each monthly circle meeting.

Section 3: Each circle shall remit to the Treasurer all mite box and freewill offerings.

**SUGGESTED:**

**Section 1: There shall be no dues, but voluntary offerings will be accepted at each regular meeting.**

**Section 2: Mite box offerings shall be gathered at each regular meeting and submitted to the designated District officer.**

**ARTICLE IX – FISCAL YEAR** (Suggested)

The fiscal shall be from <month, day to> month, day> inclusive,

**ARTICLE X – PARLIAMENTARY AUTHORITY** (current)

*Robert's Rules of Order Revised* shall govern the parliamentary procedure at all meetings of this organization in all matters not specified in the Bylaws.

**SUGGESTED:**

**The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the proceedings of the organization in all cases to which they are applicable and in which they are not inconsistent with these bylaws, zone bylaws, LA-MS District bylaws, LWML bylaws, applicable law or Christian principles.**

**ARTICLE XI – AMENDMENTS**

These Bylaws may be amended at any regular meeting of the organization by two-thirds (2/3) vote of the members present and voting, provided the amendment has been submitted in writing at a previous meeting.

**Suggested:**

**Section 1**

- a. **These bylaws may be amended by a two-thirds (2/3) vote of the members present and voting at a regularly scheduled meeting. The proposed amendments shall have been approved by the District Structure Committee and then sent to each member prior to the meeting in which they will be considered for adoption.**
- b. **By unanimous vote, a proposed amendment may be presented at a meeting. A three-fourths (3/4) vote shall be required for adoption.**

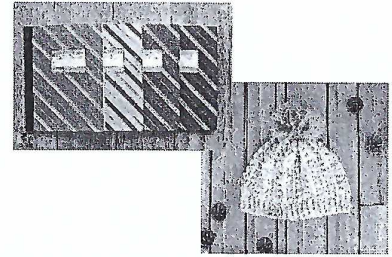
**Section 2**

- a. **The required number of copies of these bylaws and all amendments shall be submitted to the district Structure committee for review before being presented to the local group membership for adoption.**
- b. **Upon adoption by the local group, the required number of copies shall be submitted to the district Structure Committee for filing.**

## Phil's Friends Servant Event Hosted by Lutheran Women in Mission

Join mission-minded ladies who are coming together to work on the following projects to donate to Phil's Friends. Phil's Friends is an organization based in the Chicago area whose purpose is to bring hope and encouragement to cancer patients through Care Boxes that are requested and mailed to them. The following items to be worked on will be included in these Care Boxes. [www.philsfriends.org](http://www.philsfriends.org)

- **Date:** Saturday, February 22
- **Time:** 10 am - 3 pm (can come for partial day)
- **Location:** Trinity Lutheran Church 15160 S Harrells Ferry Rd, Baton Rouge
- **Bring a brown bag lunch and a drink**



Projects to be worked on:

- **Sewing/quilting:** Bring your machine, sewing tools, ironing pads, rotary cutting tools and other items needed for quilting. Some fabric for quilts will be available or bring your own. Batting is not furnished; bring your own. All finished quilts need to be 40"x50" and can be any design.
- **Knitted or crocheted hats:** Bring your needles, hat patterns, and yarn. Please choose soft yarns for the hats. Patterns and ideas can be shared.
- **Journal decorating:** Covered composition books will be decorated with encouraging messages and embellishments to be used as journals by the cancer patients. Materials are furnished. However, if you have Aleene's glue, you may bring it, as that is the glue that works the best for these books.
- **Encouragement cards:** Materials will be available to make them.
- **Fleece tie blankets:** Bring your own fleece--2 pieces of 54-60" wide fleece, (1¼ yards of fleece with a design and 1¼ yards of coordinating plain colored fleece). Directions for tying the fleece blankets will be available. Some fleece will be provided. Finished size needs to be 40"x50".

You may have an interest, are skilled in any of those areas or want to learn how to do them. No matter what skill level you have, there is a task for everyone in every area. Some of you may be willing to teach others to knit, crochet or sew. That would be welcomed. This is a great fellowship event while making items for cancer patients. Invite interested friends.

Any questions, contact Rhonda Jackson at [rlsj1021@gmail.com](mailto:rlsj1021@gmail.com)